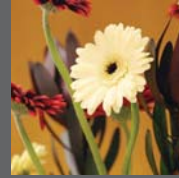
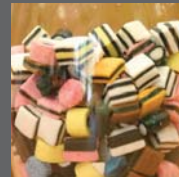


# Villiers



## Conference Planner





# Villiers Conference Planner

The Villiers team works closely with our guests to provide a '4 star' events and conferencing experience.

Here at Villiers spectacular 18<sup>th</sup> century Conference and Venue Centre, we host conferences, meetings large and small, team building, exhibitions, dining events including weddings, functions and parties.

Victorian splendour combines with state of the art technology to deliver a 4 star service:

- 7 meeting rooms
- Capacity for up to 180 delegates
- 4 star accommodation with 49 ensuite guest rooms
- 2 AA Rosettes for food excellence
- Leisure facilities at nearby private health club
- Wi-Fi access
- Lift access to Mayor's Chamber, Constable's Chamber and the Ballroom
- Secure on site car parking available

A dedicated conference coordinator will be assigned to work with you to ensure your meeting or event is a complete success.

24 hour delegate rate includes:

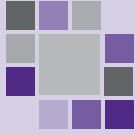
- Accommodation
- Full English breakfast
- 3 servings of tea/coffee (2 with biscuits, 1 with pastries)
- Room hire
- 2 course hot/cold buffet lunch or working lunch
- 3 course dinner
- Equipment, LCD projector/screen, TV/DVD/VHS, whiteboard, flipchart, pads/pens
- Mineral water/cordials/mints
- Complimentary use of nearby private health club including swimming pool and gymnasium
- 17.5% VAT



Day delegate rate includes:

- 3 servings of tea/coffee (2 with biscuits, 1 with pastries)
- Room hire
- 2 course hot/cold buffet lunch or working lunch
- Equipment, LCD projector/screen, TV/DVD/VHS, whiteboard, flipchart, pads/pens
- Mineral water/cordials/mints
- 17.5% VAT





## Room Layouts (number of people)

	Cell 1	Cell 2	Cell 3	Courtroom	Constable's Chamber	Mayor's Chamber	Ballroom
Theatre	N/A	N/A	N/A	40	60	140	180
Boardroom	10	10	10	24	25	50	80
Classroom	N/A	N/A	12	N/A	25	64	120
U-Shape	N/A	N/A	N/A	N/A	20	50	80
Cabaret	N/A	N/A	N/A	N/A	18	48	84
Reception	N/A	N/A	N/A	50	60	160	180

## Presentation Output

42" Plasma Screen	✓	✗	✓	✗	✗	✗	✗
Data Projector (2x1.5m screen & speakers)	✗	✗	✗	✓	✓	✓	✗
Data Projector (3x2.25m screen & speakers)	✗	✗	✗	✗	✗	✗	✓
A1 Flipchart/Whiteboard	✓	✓	✓	✓2	✓	✓	✓
Whiteboard	✓	✓	✓	✓	✗	✗	✗

## Presentation Inputs

	Cell 1	Cell 2	Cell 3	Courtroom	Constable's Chamber	Mayor's Chamber	Ballroom
DVD/VCR Player	✓	✗	✓	✓	✓	✓	✓
VGA & Audio Input (PC)	✓	✗	✓	✓3	✓	✓	✓
Aux Video Input (Digital Camera)	✓	✓	✓	✓2	✓	✓	✓
Mimio Interactive Whiteboard	✗	✗	✗	✓	✗	✗	✗
Terrestrial Television	✓	✓	✓	✓	✓	✓	✓
Data Output Relayed to All Other Rooms	✗	✗	✗	✓	✗	✗	✓
Data Output Relayed from Courtroom	✓	✗	✗	✓	✓	✓	✓
Radio Microphone	✗	✗	✗	✓	✓*	✓*	✓*

## Environmental Controls

Touchscreen Control Panel	✗	✗	✗	✓	✗	✗	✗
Air Conditioning	✓	✓	✓	✓	✓	✓	✓
Dimmable Lighting	✗	✗	✗	✓	✓	✓	✓
Blackout Manual Operation	✗	✗	✗	✗	✓	✓	✗
Blackout Remote Operation	✗	✗	✗	✓	✗	✗	✗
Partial Blackout	✓	✓	✗	✗	✗	✗	✓



\* Can only be used in one area at any one time

# Technical Specifications

Our conference rooms come packed with all the presentation materials you need...

All our meeting rooms have connections for wired and wireless broadband access, power and digital telephones.

Non standard stock items at no extra cost, subject to availability – please ask for details:

- Overhead projector
- Additional flipchart
- Lectern
- Multiple VGA input switch for control of multiple PC inputs
- Data desktop hubs for multiple internet connections
- Extension leads
- Telephone extension leads
- Data cable fly lead

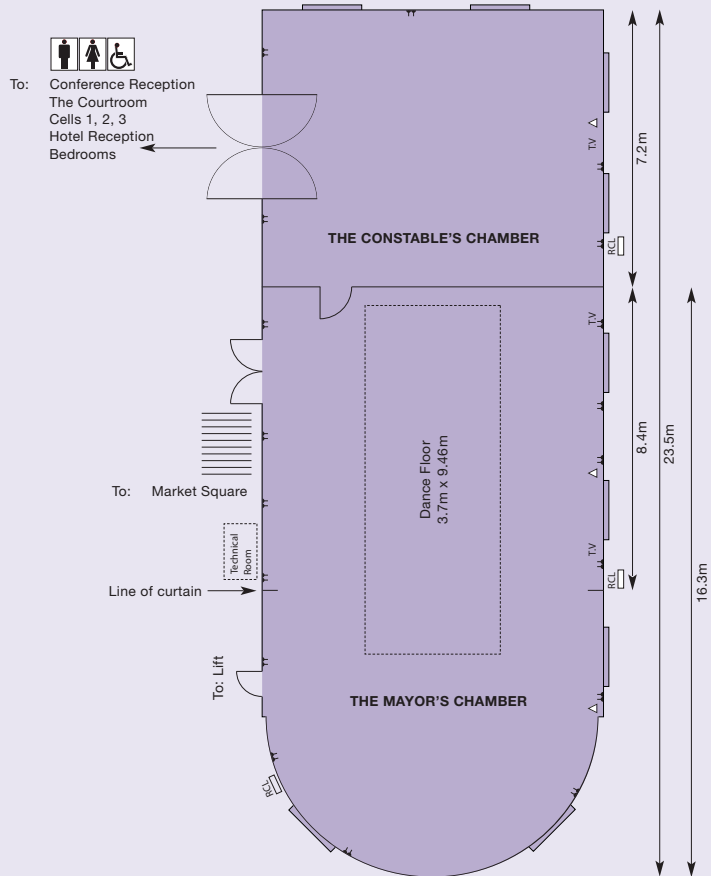
## Chargeable extras:

Non stock items for which there is an additional hire charge – price on application:

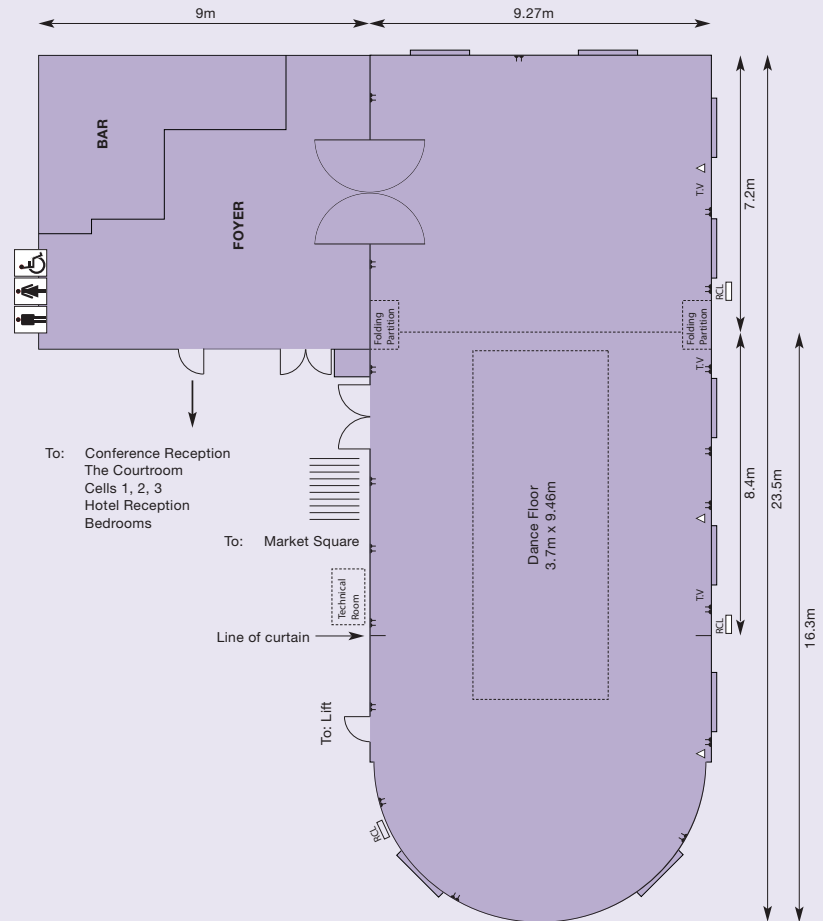
- Roleplay video camera & tripod
- Radio microphones
- Podium and rostrum
- Lighting rigs



# The Mayor's and Constable's Chambers

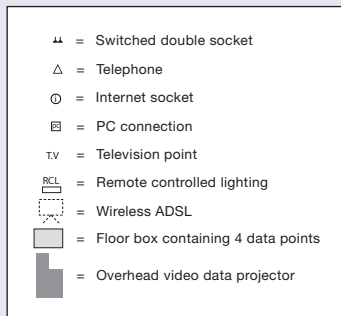
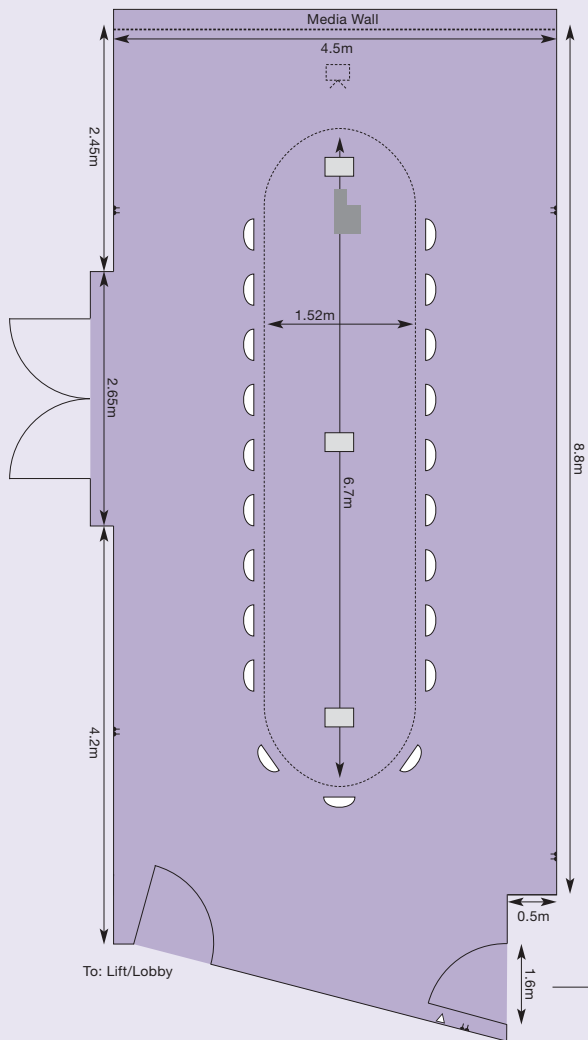


# The Ballroom

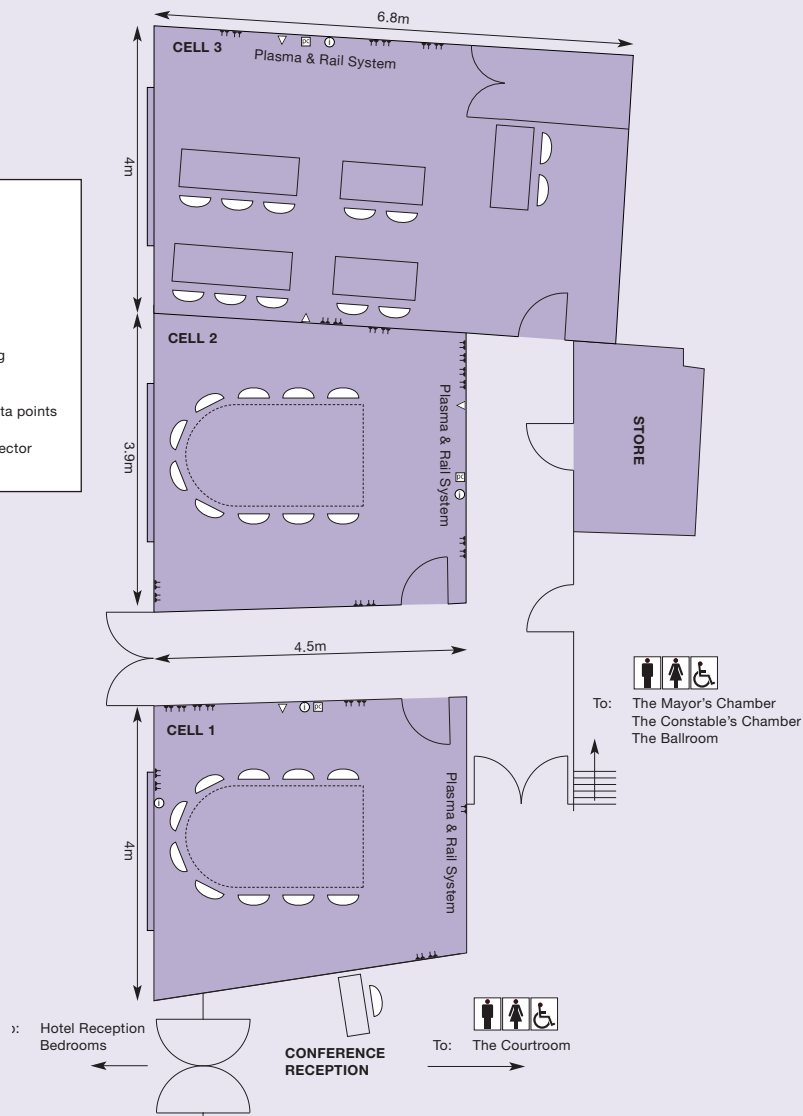


# The Courtroom

The Media Wall holds the latest media technology.  
See Conference Room specifications for details



# Cells 1, 2 and 3





# More Than Just Conferences

Enjoy 4 star luxury bedrooms, a superb AA Rosette awarded restaurant and more.

Villiers has 49 individually designed bedrooms, all en-suite, offering spacious luxury with all the four star facilities expected of a top class hotel.

There are four luxury suites - three with stunning galleried bedrooms overlooking the private lounge areas and all feature jet spa baths.

Family rooms are air-conditioned and feature two adjacent bedrooms linked by a hallway. All have en-suite bathrooms.

24 hour room service is available for all bedrooms and suites.

Villiers AA Rosette awarded restaurant and bar offers superb dining in a relaxed atmosphere. Enjoy tantalising dishes created with the finest ingredients and fresh local produce in our recently refurbished restaurant. Fresh fish and vegetarian options are always available. In addition, a range of succulent traditional roasts are offered for Sunday Lunch.

The bar maintains its traditional 16th century heritage with real ales as well as a superb range of wines and spirits. Food is available in the bar from 12 noon through until 9.30 pm every day.



# More To Do...

Exciting events, attractions and locations around Buckinghamshire...

The countryside surrounding Buckingham is a haven for leisure activities, so it's no surprise that at Villiers Hotel and Conference Centre you are encouraged to adopt the mantra of 'Work hard, Play hard'. With days out on offer such as Clay Pigeon Shooting, Indoor Skiing and even Tank Driving, you are free to keep the adrenalin flowing all day long. The world-famous Silverstone race track is nearby. Here you can be taken on a white knuckle ride around the track at break-neck speeds in a Ferrari 360.

How about a round of Golf at the beautiful Buckingham or Silverstone course? Our expert team will be absolutely delighted to organise these activities on your behalf...

- Indoor Skiing, Sky Diving and Water Sports
- Quad Bikes, Rally Driving, Extreme 4x4, Single Seater and Ferrari Thrill at Silverstone
- Golf, Fishing, Clay Shooting and Archery
- Tank Driving and Paint Balling
- Indoor Team Building Events, Multi-activity Days and Spa Days



## Oxfordshire Hotels

The **Deddington Arms Hotel** houses conference facilities that can accommodate up to 40 delegates. The air-conditioned meeting rooms have been designed with comfort in mind. They combine a quirky, vintage charm with all the modern technology you could possibly need for executive meetings, presentations and training sessions.

The **White Hart Hotel** in Dorchester-on-Thames can hold small conferences and business meetings for up to 20 delegates on the premises. The informal environment and the beautiful village setting have always been conducive to productive meetings.

The **Cartwright Hotel** in Aynho has been refurbished to an incredibly high standard and can now welcome groups of up to 30 delegates for meetings and conferences. Outside, the hotel oozes a certain rustic appeal, whilst inside you'll receive first-class service throughout your stay.





## How To Find Us

Navigate your way through the picturesque Buckinghamshire countryside...

### By road:

When arriving in Buckingham, follow signs to the Town Centre. At the mini roundabout outside the Old Town Hall, turn onto Castle Street. Villiers Hotel will be on your right.

### By rail:

Rail users may travel to nearby Milton Keynes Central railway station. This is a main line station with regular connections to all of the United Kingdom.

### By air:

London Luton (40mins), London Heathrow (70mins), Birmingham International (50 mins) are all within easy reach of Villiers.



Villiers Hotel and Venue Centre, 3 Castle Street, Buckingham, MK18 1BS

Telephone: 01280 822444 Fax: 01280 822113

[www.oxfordshire-hotels.co.uk](http://www.oxfordshire-hotels.co.uk)

